

MEETING OF  
THE DELAWARE AGRICULTURAL LANDS PRESERVATION FOUNDATION

A meeting of the Delaware Agricultural Lands Preservation Foundation was held at the Delaware Department of Agriculture, 2320 S. DuPont Hwy. Dover, Delaware, July 20, 2011, with the following members in attendance:

Robert F. Garey, Chairman	Ed Kee, Secretary of Agriculture
William Vanderwende, Vice Chairman	Kevin Coyle representing Collin O'Mara, Secretary of DNREC
Robert L. Emerson	Barbara Bennett, representing Chip Flowers, Jr., State Treasurer
Theodore P. Bobola, Jr.	Mike Valenti, representing Steven Ditmer

Absent: William "Chip" Narvel, Jr., and L. Allen Messick, Jr.

The following staff members were in attendance: Howard Mesick, Milton Melendez, Scott Blaier, Cathy Mesick, Kathi Spangler, and Robin West.

Others in attendance: F. Michael Parkowski, Esq.

Chairman Garey opened the meeting at 8:33 a.m.

I. Current Situation Report:

Robin West informed the Board that we have a total of 1,090 farms in preservation districts totaling 155,635 acres, with a total of 639 farms under agricultural easements totaling 100,115 acres at a cost of \$178,222,158. For PDR 16, there are a total of 42 farms, comprising 3,871 acres, with a value of \$40,155,000. For PDR 17, there are a total of 13 farms, comprising 963 acres, with a value of \$9,796,000. For the Forestland Preservation Program there are 40 Forestland Preservation Areas comprising 2,878 acres. For the Forestland Preservation Area Easements, there are a total of 9 properties, comprising 872 acres, with a value of \$1,450,804.

II. Monitoring Report:

Milton Melendez informed the Board that a total of 220 Federal parcels have been done. Non-Federal parcels visited total 639. An additional 639 non-Federal parcels will be done by the end of this year. We will also look at these non-Federal parcels this coming calendar year.

III. District Final Approval:

1. Brickyard Preservation District, ID#S-10-12-259. After discussion, **Kevin Coyle moved to accept for final approval the Brickyard Preservation District, seconded by Theodore P. Bobola, Jr. Motion unanimously approved.**
2. James L. Carpenter Preservation District, ID#S-10-12-260. After discussion, **Ed Kee moved to accept for final approval the James L. Carpenter Preservation District, seconded by Kevin Coyle. Motion unanimously approved.**
3. Corner Ketch District, ID#N-11-03-261. After discussion, **Theodore P. Bobola, Jr. moved to accept for final approval the Corner Ketch District, seconded by Kevin Coyle. Motion unanimously approved.**

IV. Expansion Eligibility & Final Approval:

1. Hopkins Expansion of the C. Rodney Sharp District, ID#S-11-03-112D. After discussion, **Kevin Coyle moved to accept for eligibility/final approval the Hopkins Expansion of the C. Rodney Sharp District, seconded by William Vanderwende. Motion unanimously approved.**

2. Carpenter Expansion #1 of the James L. Carpenter Preservation District, ID#S-10-12-260A. After discussion, **William Vanderwende moved to accept for eligibility/final approval the Carpenter Expansion #1 of the James L. Carpenter Preservation District, seconded by Theodore P. Bobola, Jr. Motion unanimously approved.**

3. Carpenter Expansion #2 of the James L. Carpenter Preservation District, ID#S-10-12-260B. After discussion, **Ed Kee moved to accept for eligibility/final approval the Carpenter Expansion #2 of the James L. Carpenter Preservation District, seconded by Robert Emerson. Motion unanimously approved.**

4. Carpenter Expansion #3 of the James L. Carpenter Preservation District, ID#S-10-12-260C. After discussion, **Theodore P. Bobola, Jr. moved to accept for eligibility/final approval the Carpenter Expansion #3 of the James L. Carpenter Preservation District, seconded by William Vanderwende. Motion unanimously approved.**

V. Secretary of Agriculture's Veto – Secretary Ed Kee waived the right of veto for the above Expansions and Districts.

VI. Public Comments – There were no public comments.

VII. Minutes:

Chairman Garey asked if there were any comments or changes to the June 15, 2011, minutes. There was one minor change from John Hughes to Collin O'Mara, which was already changed and ready for the Chairman to sign. Considering that the change has been made, the Chairman asked for a motion to approve the minutes. **Robert Emerson moved to approve the June minutes, seconded by William Vanderwende. Motion unanimously approved.**

VIII. Financial Highlights:

1. Howard Mesick presented the Financial Statement for the month of June 2011, informing the Foundation Board that we had, as of June 30, 2011, \$256,844.79 in the Foundation's interest bearing State of Delaware account. We received \$280.00 license plate income and \$39,928.66 rollback taxes from New Castle County, with \$63.69 from Kent and \$444.65 from Sussex Counties. Our interest income for the month of June was \$103.26. Expenditures for the month of June totaled \$62,561.46. After discussion, **Kevin Coyle moved to accept the June financial statement as presented, seconded by Robert Emerson. Motion unanimously approved.**

2. Memorandum to Transfer Funds

Howard Mesick presented a memorandum to the Foundation Board to transfer funds from the Capital budget to the Wages and Overtime budget; and to transfer funds from the Accounting & Auditing budget to the Mapping and Travel budgets. After discussion, **William Vanderwende moved to approve the funding transfers, seconded by Kevin Coyle. Motion unanimously approved.** No increase or decrease was involved in the overall budgetary amount. This is merely a transfer of funds from one account to another.

3. Budget for Fiscal Year 2012

Howard Mesick presented the budget for fiscal year 2012. Secretary Kee informed the Foundation Board that a meeting was held with the staff in attendance on the budget yesterday. Secretary Kee mentioned that a lot of work had gone into this budget as presented. Discussion followed, **Kevin Coyle moved to accept the Fiscal Year 2012 budget as presented, seconded by Theodore P. Bobola, Jr. Motion unanimously approved.**

IX. Executive Session – There was no need for an executive session.

X. Other Business:

1. NRCS Cooperative Agreement #73-21J2-1-11

Milton Melendez, Secretary Ed Kee and Michael Parkowski presented the NRCS Cooperative Agreement No. 73-21J2-1-11. Discussion followed, **William Vanderwende moved to approve the NRCS Cooperative Agreement as presented, seconded by Theodore P. Bobola, Jr. Motion unanimously approved.** Secretary Kee signed the NRCS Cooperative Agreement.

2. Young Farmers Program

Michael Parkowski discussed the outline of the Young Farmers program which was presented to the Board. The Governor will be signing the Bill at the State Fair June 28, 2011. Guidelines will be prepared and presented at the Foundation meeting August meeting, along with proposed forms.

3. Wilson Loan

Secretary Kee brought up the Wilson Farm account loan and suggested that the Board consider an early payback schedule on this loan. Perhaps the Board would entertain a motion to pay the loan off early at a Foundation meeting in the near future.

XI. Adjournment

As there was no further business to come before the Foundation. The meeting adjourned at 10:07 a.m. The next meeting of the Foundation will be held on August 17, 2011 at the Delaware Department of Agriculture, beginning at 8:30 a.m.

Respectfully submitted,

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Robert F. Garey  
Chairman